



CHESTNUT STREET FARMERS MARKET
Food/Beverage Vendor Application - 2024

Located at St. John's Evangelical Lutheran Church 502 West Chestnut Street, Rome, NY 13440

Phone: Amy Conley co-Manager @ 315-240-1171

Mail application to: Amy Conley 5301 Streun Road Lee Center, NY 13363

Or Email: Chestnutstreetfarmersmarket@gmail.com

ALL APPLICANTS Please complete the following:

Business Name: _____

Contact Name: _____

Address: _____

Telephone: _____ E-Mail _____

Emergency Contact: _____ Telephone: _____

Sales Tax ID #: _____

2024 Market season runs May 29th through October 2nd every Wednesday from 2:30 p.m. to 6:30 p.m.

❖ Please indicate whether you plan to attend the market for the full season (every Wednesday) which is encouraged: Yes or No (circle)

If No, I will start attending the market on: _____ and I will be finished for the season on or about the following date: _____.

❖ Seasonal membership of \$125 for a 10'x10' space or \$175 for a 10'x20' space. Payment is due by May 29, 2024 along with liability insurance to market managers. Make checks payable to CASH, \$100 will go to the church, \$25 for signage and advertising. If there is any money leftover it will be donated to the church for use of their space and restrooms. Checks should be given to the market managers either Kim, Ray or Amy. Since we will take either cash or check made out to CASH we will give you a receipt for your taxes.

❖ Number of booths requested for the Season: _____

❖ Non-payment may result in forfeiture of market privileges.

FARMERS/CRAFTER/VENDORS

Please list all products you would like to sell at the market this season:

CHESTNUT STREET FARMER'S MARKET RULES, REGULATIONS AND RENTAL AGREEMENT

❖ Your application must include copies of all licenses and/or permits necessary for the types of products you are planning to sell (please refer to the attached Farmer's Market Federation of New York guidelines). This includes any Board of Health permits, beer and wine licenses, and nursery licenses with your signed application. If you are a home processor you must have submitted a home processor request through NYS and understand their guidelines on what can be sold from a home kitchen, refer to

<https://agriculture.ny.gov/food-safety/home-processing>

All participants will provide all their own tents, tables and weigh down their tent for every market.

❖ All Vendors are required to provide proof of liability insurance. Waiver of Liability forms will not be accepted. The Farmer's Market Federation recommends checking liability insurance rates through a co-op offered by Campbell Risk Management. They can be reached at 1- 800-730-7475, Ext. 206 or www.campbellriskmanagement.com. There are local insurance companies that can also help

❖ As a vendor wishing to rent space at the Chestnut Street Farmer's Market, I agree to save, hold harmless, and indemnify St. John's Evangelical Lutheran Church, its sponsoring agency, members and employees located at 502 West Chestnut Street, Rome, NY 13340, from all liability or responsibility pertaining to any damages to persons or property on the site leased by me from said market, when such damages and/or liability arise out of any acts of my own, or of my employees or associates.

❖ I, the undersigned, have read the Rules, Regulations, and Rental Agreement of the Chestnut Street Farmer's Market and do agree to abide by all the rules and regulations.

❖ I understand that failure to comply with the Rules and Regulations could result in dismissal from the Chestnut Street Farmer's Market.

❖ I understand that booth rental, length of season, and hours of operation are determined by Chestnut Street Farmer's Market management and even if I do not agree with them, I will abide by them.

❖ I agree to operate my booth in a safe and courteous manner and to pay rental fees as set forth by this agreement.

❖ I verify that all above information I have provided about my farm/business and products for sale is true and accurate.

Please print - Vendor Name

Vendor Signature

Date